TEXAS A&M UNIVERSITY

Voluntary Committed Cost Sharing Request

When in its best interest, Texas A&M University may commit to bear some share of the cost of a sponsored research project, which is known as cost sharing. Cost sharing includes all cash and in-kind contributions. Cost sharing is either required by the sponsor or voluntary, and is either committed or uncommitted to the sponsor as part of the agreement. Additional guidance on cost sharing can be found in *TAMU SAP 15.01.01.M1.03 Cost Sharing Procedures*, https://rules-saps.tamu.edu/PDFs/15.01.01.M1.03.pdf.

Voluntary Committed Cost Sharing - A cost contribution not required by the sponsor but voluntarily offered and quantified in the proposal as a condition of the sponsored agreement. Voluntary committed cost sharing must have prior approval from the liable department head(s) and dean(s) and the Vice President for Research.

Maestro Proposal Number:	Sponsor:
Principal Investigator:	Department:
Proposal Title:	
Proposed Budget (including F&A):	Total Cost Share (including F&A):

Attachments Required: ☐ Draft Statement of Work ☐ Draft Budget ☐ Draft Cost Share Budget

Provide brief justification explaining the necessity and benefit of the voluntary committed cost sharing to Texas A&M University and the State of Texas, **rather than charging the cost to the sponsor.**

Principal Investigator		
Print Name	Signature	Date
Department Head		
Print Name	Signature	Date
Dean		
Print Name	Signature	Date
Associate Executive Director, Texas A&M Research Administration		
James R. Joyce, Ph.D.	Signature	Date

Submit completed form to preaward@tamu.edu