



## Facility and Administrative (Indirect Cost) Waiver Request Form

This request should be submitted as soon as you are aware that an Indirect Cost waiver may be needed for the submission of a sponsored project proposal.

Approval is required for all proposals without full indirect cost unless the limitation is stated in the sponsoring agencies RFP, program guidelines, or by-laws. Waivers of indirect cost for **foreign and private for-profit are generally not allowable.**

\*If a proposal is awarded as a fixed price grant or contract and a residual balance remains at the end of the project term, the fully federally negotiated indirect cost rate will be assessed against the entire project and charged against the residual balance.

<b>Maestro Proposal Number:</b>	<b>Sponsor:</b>						
<b>Principal Investigator:</b>	<b>Department:</b>						
<b>Proposal Title:</b>							
<b>Total Estimated Budget Amount:</b>	<b>Proposed Indirect Cost Rate:</b>						
<b>Indirect Cost Rate Allowed by the Sponsor:</b>	<b>Total Amount of Waived Indirect Cost:</b>						
<b>PLEASE CHECK THOSE THAT APPLY:</b>							
<table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">1) <b>Project Location:</b></td> <td style="width: 35%;">On-Campus</td> <td style="width: 35%;">Off-Campus (More than 50% work being completed off campus)</td> </tr> <tr> <td>2) <b>Project Category:</b></td> <td>Research</td> <td>Instruction                      Other</td> </tr> </table>		1) <b>Project Location:</b>	On-Campus	Off-Campus (More than 50% work being completed off campus)	2) <b>Project Category:</b>	Research	Instruction                      Other
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2) <b>Project Category:</b>	Research	Instruction                      Other					

**Please explain the necessity and benefit to the Texas A&M University and the State of Texas, in waiving the indirect costs. Attach a draft budget and statement of work, if available.**

Principal Investigator	Date:
Department Head	Date:
Dean	Date:
Senior Associate Vice President for Research Administration	Date:

**Please submit completed form via email to the  
Vice President for Research Office  
preaward@tamu.edu**

